

Trainee Business Adviser

Aspire Business Partnership, a unique advisory business based in Bromsgrove, Worcestershire, is seeking to recruit a trainee business adviser who is committed to developing their future career.

The role will enable the successful candidate to gain a wide variety of experience across all areas of the business. Aspire provides specialist Employment Tax, Employment Law, Human Resources and Accountancy advice to a wide range of businesses worldwide.

The ideal candidate will:

- have a flexible attitude and pro-active approach to work;
- have strong written and verbal communication skills;
- have confident interpersonal skills;
- work well under pressure and be well organised;
- work independently and as part of a team;
- enjoy working with a variety of clients;
- be numerate with the ability to analyse and clearly interpret written and statistical data;
- have strong Microsoft Office including Excel skills;
- have a high attention to detail; and
- have the ability to think “outside of the box”

This is an ‘A’ level or graduate entrant job role which would suit business minded, hardworking individuals looking to study for a professional qualification as we would look to providing full support to study for a recognised tax, accountancy or HR qualification after a qualifying period (dependent on the requirements of the business at that time).

The successful candidate will enjoy a fast-paced environment, be versatile and able to adapt to ever changing priorities, demonstrate a positive outlook and a real desire to succeed. Most of all, the candidate will need to fit in with an established team of consummate professionals committed to exceptional client delivery.

But it's not all about work, our team are encouraged to make a wider contribution through business development activities, and wider initiatives such as supporting charitable initiatives, corporate social responsibility, sports and social activities.

Salary	A competitive starting salary will be paid to the successful candidate (£16-20k).
Hours of Work	37.5 hrs Monday – Friday – 9 am until 5 pm with a half hour lunch break with the flexibility to work extra hours during busy periods, which will be paid at your standard hourly rate.
Benefits	Life Assurance, Private Medical Insurance (after qualifying period), on-site parking.
Where	You will be working in lovely bright offices in Bromsgrove within a supportive and family culture.

To apply please send your CV with a detailed covering letter for the attention of Andrea Palmer, Head of HR:

Address Aspire Business Partnership, Buntsford Park Road, Bromsgrove, B60 3DX
Email enquire@aspirepartnership.co.uk
Closing Date: Thursday 18th April 2019 at 12 noon
Interviews: Week commencing 29 April 2019

No Agencies Please.